



TS008 Letterplate

Fitting Instruction

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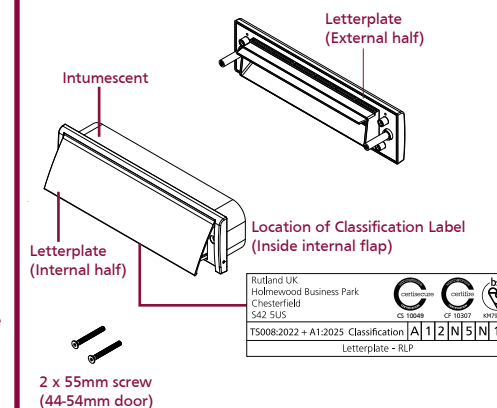
To fit the letterplate, you will require the following tools:

- Adhesive tape
- Tape Measure
- Jigsaw
- Drill
- Router
- Philip cross screw-driver
- 3mm slotted precision screw-driver

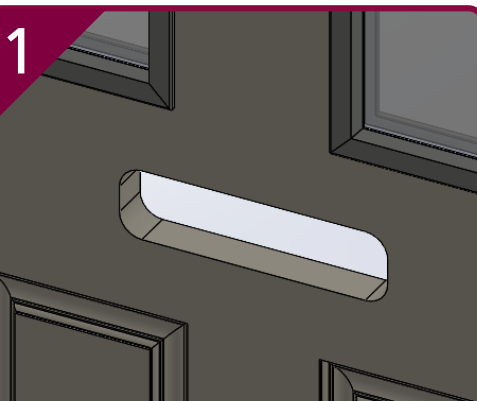
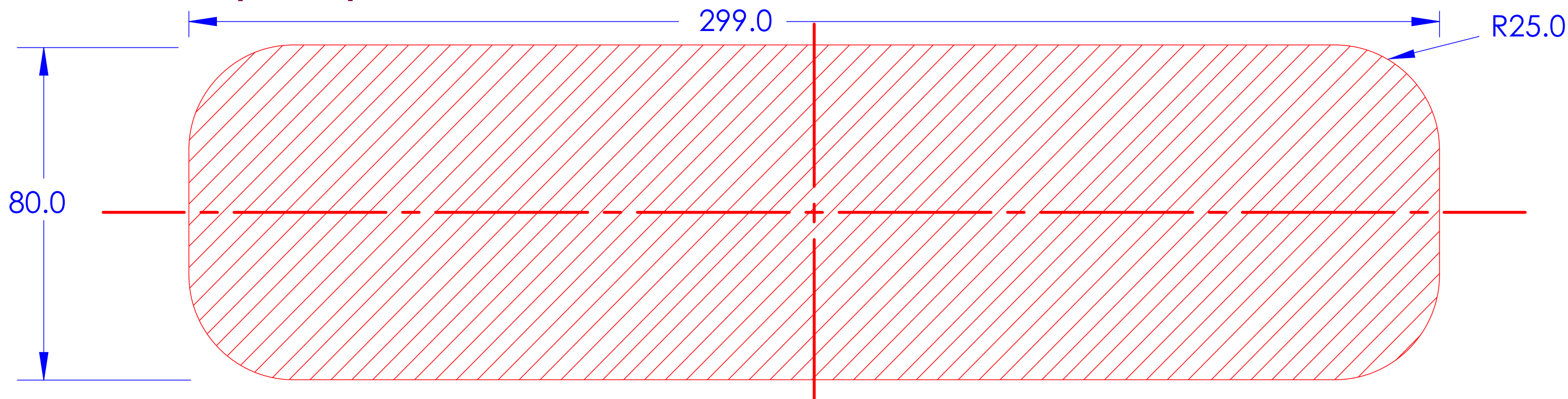
*For weather performance on external doors use general purpose sealant around the edge of the letterplate once fitted

Component List:

1 x Fitting guide



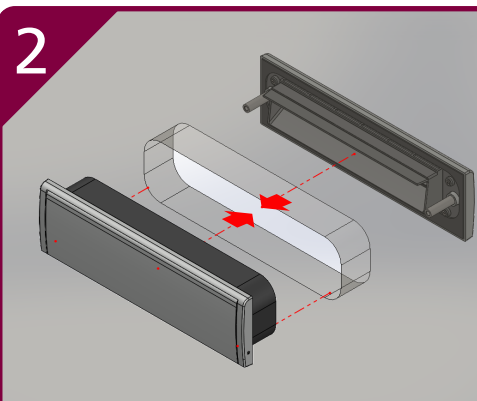
SCALE 1:1 Letterplate aperture



Mark the position for the aperture following the "Letterplate aperture" on the instruction.

Place and secure the instruction sheet with adhesive tape in the required position.

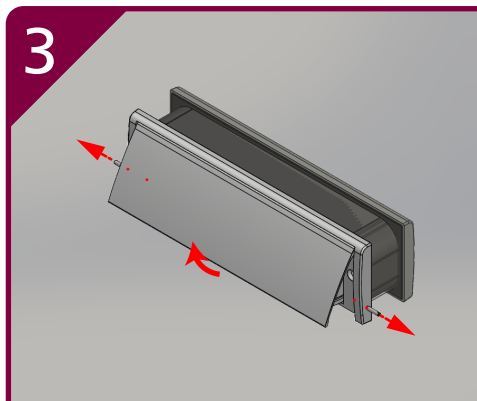
Cut out the aperture with a jigsaw or router.



Prepare the letterplate with intumescent wrap as per the detailed instruction on the page 2.

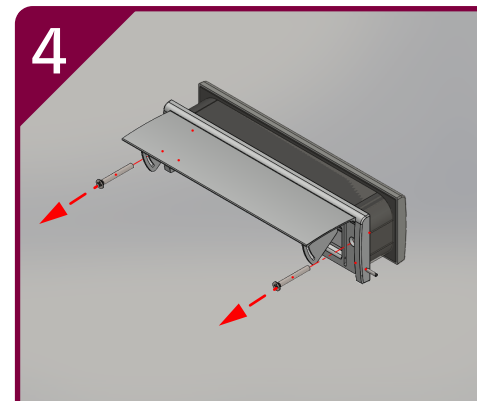
IMPORTANT
The Rutland Letterplate RLP.XXXXXX meets the Certifire requirement only with the RLP.IP Intumescent Wrap 2.0x40x1648 (supplied as 2x824mm lengths) correctly applied.

Insert External Assembly and Internal Assembly into the door aperture



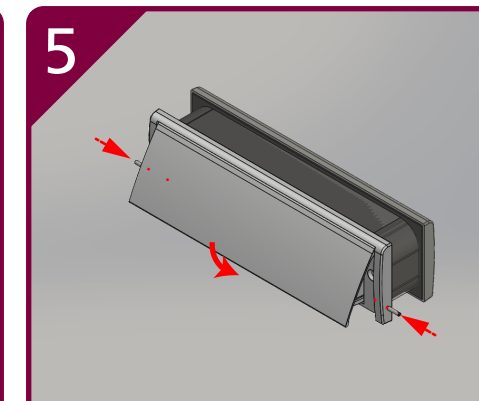
Release the internal flap locking pin on 2 sides with the slotted precision screwdriver until the internal flap is released and able to open to 90 degrees.

Note
Side locking pins do not need to be to fully released.



Open the flap up to 90 degrees.

Fix the internal and external letterplate together using supplied M6 fixing screws.



Now release the internal flap, and using the slotted precision screwdriver, screw in the flap locking pins on both sides to restrict the internal flap opening. Ensure the locking pins are fully tightened to maintain the security of your letterplate.

Additional Information

Fitting Screw - has a dry coated adhesive that is activated when threaded into the hole. The screw should not be removed once fitted. They must be tightened to 12Nm.

Maintenance - To ensure that your product maintains its high quality finish, please DO wipe regularly with a soft, damp cloth to remove any fingerprints. We recommend that you only use warm soapy water with a lint free cloth.

Wipe dry with a soft, clean cloth. DON'T use abrasive cleaners or scouring pads, bleach or solvents.

Warning - Where a letter plate assembly or slide through box is fitted into a fire rated door panel, it is essential that its fire rating is the same or higher than the surround into which it is to be fitted. When considering the scope of a letterplate with fire performance for inclusion in a fire doorset, the scope shall be limited to what is proven by test, including the generic fire resisting door type/thickness used, the height/direction tested, and shall remain specific to the test standard adopted. Failure to install the intumescent protection will invalidate the fire rating classification and Certifire approval.

TS008 compliant letter plates provide resistance against various methods of theft. For the optimum protection, the letterplate should be installed in line with the test methods described in TS008

Suitable for 44-54mm thickness Timber door

Technical Information
TS008:2025 Standard
PAS24:2022